



Annual Registration Form

Student #1's Name: _____

Date of Birth: _____

Student #3's Name: _____

Date of Birth: _____

Parent 1: _____

Employer if applicable: _____

Cell Phone of parent 1: _____

Emergency Contact: _____

Emergency Phone: _____

Other than parent: _____

Student #2's Name: _____

Date of Birth: _____

Email Address: _____

ACBH/CBH communication is disseminated via email, provide an address that is checked often!

Parent 2: _____

Employer if applicable: _____

Home Address: _____

City/Zip Code: _____

Where you referred to us?

Yes or No

If "yes", by whom? _____

If you were not referred to us, how did you hear about us?

Do you have previous ballet training?

Yes or No

If "yes", name of previous school: _____

Years of training: _____

I fully understand that there is risk of injury in any physical activity & hereby hold harmless Mary Beth Arrington, Luis Fuente, ACBH Dance Studio, ACBH representative(s), and/or CBH from any responsibility & liability in connection with travel to & from & participation in any classes, performances, conventions & competitions in 2018-2019. ACBH/CBH reserves the right to refuse services to anyone. If a parent cannot be reached in case of emergency, I hereby give my permission for ACBH/CBH to have emergency treatment administered to any/all students listed above. ACBH may use any photographs/videos taken during class/performances, etc. that include my children for marketing purposes.

Signature of Parent or Guardian if under 18: _____

Date _____

(I have read, understand and will comply with all Studio Policies)

Class Selections:

Student #1	CLASSES:	DAY(S):	HOURS:
	Ballet		
	Tap		
	Jazz		
	Modern		
	Contemporary		
	Pilates/Yoga		

Student #2	CLASSES:	DAY(S):	HOURS:
	Ballet		
	Tap		
	Jazz		
	Modern		
	Contemporary		
	Pilates/Yoga		

Student #3	CLASSES:	DAY(S):	HOURS:
	Ballet		
	Tap		
	Jazz		
	Modern		
	Contemporary		
	Pilates/Yoga		

-----FOR OFFICE USE ONLY. PLEASE DO NOT COMPLETE THE SECTION BELOW, WAIT FOR ACBH REPRESENTATIVE-----

Registration Fee(s) \$ _____

Method of Payment/Date: _____

Check ☐ **Charge** ☐

Office Use Only:

Contacts _____ A/R _____
 Student List _____ Rolls _____
 Registration _____ Recital _____
 Off-site PE _____ if yes, school & level _____
 Square Customer Entry _____

Academy of City Ballet of Houston Studio Policies

- **Dress Code** – Skirts, legwarmers, T-shirts, etc. are not allowed as they do not allow the teacher to properly view the dancers' alignment.
 - **Ladies**--black leotard, pink tights, pink ballet slippers and/or Pointe shoes (CBH Company members may wear a colored leotard)
 - Tap: black tap shoes
 - Jazz: nude jazz shoes
 - **Gentlemen**—black tights, White t-shirt, black ballet shoes
 - Tap: black tap shoes
 - Jazz: nude jazz shoes
 - **Adult Ballet**—attire you can move in **Initials Required** _____
- **Financials**
 - Registration Fee (non- refundable) - Annually, \$30 due at registration, each additional family member pays \$10
 - Your family monthly tuition will be \$_____ and is due the FIRST lesson of each month
 - **May tuition must be prepaid no later than May 1st—Your child will not be allowed to participate at recital unless May tuition is paid**
 - Monthly tuition is a discounted rate divided over 9 months, there is no reduction in price for classes missed, for holidays or absences; classes cancelled by the studio for weather, etc. are eligible for make- ups, refunds will not be given
 - Tuition may be paid by check & credit card only, **no cash is accepted**, statements are sent out for late tuition & will include a \$20 late fee after the 17th of each month
 - Returned check fees are \$32 per incident
 - Tuition rates cannot be changed monthly, there is a nine month agreement in place that must be cancelled without 30 days notice **Initials Required** _____
- **Make-up Classes**
 - Must be used within 30 days, and **will not carry through to summer** under any circumstances
 - Make-ups are not given for holidays listed on the annual ACBH class schedule
 - No refunds are given **Initials Required** _____
- **Drop Policy** – A 30 day written notice given to the desk attendant is required to avoid further billing and late fees **Initials Required** _____
- **Lobby & Parking**
 - Lobby and Waiting Areas (**No Gum is Allowed in the studio for any reason**)
 - If you need to leave your child unattended, please notify the front desk person
 - ACBH/CBH will not be responsible for unsupervised minors or personal belongings, anyone causing a disruption in the studio will be asked to leave
 - **No running, no loud voices, screaming or yelling throughout the studio and hallways**
 - **No playground type of games are to be played while waiting in the studio**
 - **Do not run and play in empty studios while waiting for class**
 - Please help keep our studio clean, be responsible for your garbage, dance supplies, clothing, food, etc
 - Parking Area
 - Please use extreme caution and watch out for children in our parking lot
 - Please do not park in front of building #5 directly across from our studio
 - Any towing costs incurred by any ACBH customers for parking illegally on other properties while attending ACBH will not be paid by ACDH or its representatives
- **Recital – Friday, May 10, 2019 at the Stafford Center** (tuition must be current to participate)
 - **Costume fee(s) must be paid in full by Dec 15th, new students after this date must pay at the time of enrollment**
 - **Recital fees must be paid in full by Feb 15th, no new students are accepted for recital after 2/15/19**

ACBH 2018-2019 Season Financial Agreement

Family/Student's Last Name: _____

Student #1 Monthly Tuition	\$
Student #2 Monthly Tuition	\$
Student #3 Monthly Tuition	\$

Tuition Payment Terms:	Agree to pay monthly: <input type="checkbox"/> First week of the month <input type="checkbox"/> Pay in advance for 9 months with 5% discount
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Tuition Payment Method:	All ACBH students will receive an electronic invoice a week before the first of the month. <ul style="list-style-type: none">You are responsible for paying your statement with the following methods:<ul style="list-style-type: none">Click on the invoice and pay by credit/debit card or electronic checkCome into the studio the first week of each month and pay by check or credit card. <p>If you receive a second invoice due to nonpayment, it will include a late fee of \$20</p> <p>No cash is accepted in the studio. We will not hold credit card information or take payment over the phone.</p>
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May Tuition Prepayment:	May tuition must be paid or your child will not be allowed to participate in recital. You may pay on or before May 1 st . Initials Required _____
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Recital Fees:	ACBH's annual recital will be at the Stafford Centre on Friday, May 10, 2019. Students of ACBH participate in recital annually and pay a recital facility/participation fee as well as a costume fee for each class. Recital Fees: 1 participant \$100, 2 participants \$175, 3 participants \$250 Payment of recital fee: February 15, 2019 Initials Required _____ Costume Fee(s): \$55 Preschool, Ballet A, Tap I, Jazz I \$60 Ballet B, Modern I \$65 Ballet C, Intermediate Ballet, Tap II, Jazz II, Modern II, Intermediate Contemporary \$70 Intermediate Advanced Ballet, Tap III, Jazz III, Modern III, Advanced Contemporary \$10 Tights fee for Tap, Jazz and possibly Contemporary Payment of costume fee(s): December 15, 2019 Initials Required _____
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